



Managing Your Migration: A Checklist

Your Databases

Library Name: _____ Account ID: _____

- ProQuest
- CSA Illumina
- Chadwyck-Healey
 - British Periodicals
 - IIMP
 - IIPA
 - PRISMA

ProQuest Administrator Module Set-up

- Login Information
 - <http://admin.proquest.com>
 - Username: _____ Password: _____
 - Use the account name and password you currently use to access the ProQuest Local Administrator (LAD)
- User Interface
 - Interface Settings
 - Branding
 - Create a ProQuest Login URL
 - Use the login link generator in the ProQuest Administrator Module or the documents with new database URLs in the Migration Support Center:
ProQuest Databases: Durable URLs You Can Use: <http://prq.st/PermLink>
Permanent Links to ProQuest Sci-Tech Collection Component Databases (CSA Sub-files): <http://prq.st/PermLinkSci>
 - Customize Subject Areas
- Usage Reports
- Linking In/Out
 - Resource Linking with OneClick
 - Custom Resource Linking (including Link Resolvers)
 - Request This Item
 - PubMed LinkOut
 - Google Scholar Library Links



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- Authentication/Access (all methods enabled by default except My Research)
 - IP Address
 - Proxy
 - Barcode
 - Shibboleth
 - Athens
 - Referring URL
 - My Research
 - Manual Login (<http://search.proquest.com/login>; un: _____ pw: _____)
- Title List/MARC Records
 - Create a Title List
 - Request MARC Records
- Administrator Settings
 - Manage Primary Profile
 - Manage Assistant Profiles

Other Considerations

- Contact other service providers to see what needs to be updated
 - Proxy server
 - OpenURL resolver
 - Federated search
 - Web-scale discovery service

I'm Ready to Switch

- Replace the legacy platform links on your website with new links
 - You can create links for all your ProQuest databases, for specific subject areas, for a particular database only or any combination of products.
- Click the "I'm ready to switch" button in the ProQuest Administrator Module
 - Doing so will effectively shut down user access to the legacy platforms, and re-direct users to the new ProQuest platform if and when they try to access the legacy platforms. Redirects will take effect 72 hours after you click the "I'm ready to switch" button.